

WATERSHED INTERN
Washington County Conservation District & Washington County Watershed Alliance

The Washington County Conservation District has an opening for a summer intern to work in our Watershed Division. This position will be available starting in mid-May and end in mid-August. Interested applicants must submit a cover letter, resume, and references by **April 4, 2018** to the following address or email:

Watershed Intern Program
Washington County Conservation District
2800 North Main Street
Suite 105
Washington, PA 15301

Or

washcocd@yahoo.com

GENERAL STATEMENT OF DUTIES: Provide technical, administrative, informational and organizational assistance that will improve watershed organization development and the quality and quantity of the Commonwealth's surface and groundwater resources. The focus of this work relates to watershed assessment, procurement of funding, technical assistance, and the creation, implementation and coordination of workplans and strategies to restore and protect groundwater and surface water resources. The Watershed Intern is a resource to both the public and private sectors and is under the direct supervision of the Conservation District Manager and the Watershed Specialist.

DISTRICT ACTIVITIES:

1. Intern prepares written monthly report of activities to the Board of Directors.
2. Prepare articles for newsletter or annual report as requested.
3. Attend staff and other meetings as requested.
4. Assist with outreach and educational events as needed.
5. Perform other duties as requested by the District Manager or Watershed Specialist.

ALLIANCE ACTIVITIES:

1. Assist with surface water and groundwater projects, education programs, and outreach efforts
2. Updates website and other social media
3. Processes data from surface water and groundwater projects

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

1. Currently seeking a Bachelor's Degree in Biology, Environmental Resource Management, Geoenvironmental Studies, Hydrology, or related field required or equivalent experience.
2. Experience doing watershed assessment, coordinating volunteer programs, and educational outreach.
3. Ability to communicate effectively both verbally and in writing to a wide range of individuals and groups.
4. Ability to traverse difficult terrain and lift up to 50 lbs.
5. Ability to work with minimal supervision and ability to self-motivate.
6. Valid driver's license and access to vehicle for use during work hours.
7. Some irregular work hours involving evening and weekend work is required.

COMPENSATION – The position will be at \$10/hour for the duration of the internship. Travel required during the internship will be compensated at the state rate.